Park Practice outsources medical reporting to iGPR, who will process your medical report using their electronic system. **Please note that there may be a charge for completion of your form, if the form is considered to be non-NHS work – Park Practice would also charge for the completion of a form that is considered as non-NHS work.**

iGPR manages the reporting process for us by reviewing and responding to requests in accordance with our instructions and all applicable laws, including UK data protection laws.

If you wish to see your medical report prior to it being sent to the instructing party, please confirm this with us so we can alert iGPR. iGPR will send the report to you electronically for approval, upon it being signed off. You can then accept or reject the report within 21 days – after this time period, the report will automatically be sent to the instructing party where applicable.

If you wish to speak to a member of the iGPR team regarding your medical report, or any concerns you may have regarding your data, please contact them directly on:

**Phone –** 01527 570005 (option 2)

**Online `contact us’ form –** [www.igpr.co.uk/contact](http://www.igpr.co.uk/contact)

Park Practice’s Privacy Notice is available on our website and in our waiting room (please ask at Reception).